

## Instructor Certification Renewal Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone H: \_\_\_\_\_ B: \_\_\_\_\_ Email: \_\_\_\_\_

A Certified Instructor is required to renew his certification every 2 years. In order to retain his certified status and qualify for renewal, an instructor must earn at least 10 points during the two-year certification period.

**Submit this form to your District Training Coordinator each year.**

Points must be earned in at least TWO of the following categories:

<b>Teaching</b>			
Teach any LTA module at any Royal Rangers training event or topic at any national training camp. ONE point for each hour taught. A minimum of FIVE points MUST be earned through teaching. List modules and/or topics and hours taught during current year.			
Date	Module Name	Hours Teaching	Points

<b>Attending</b>			
Attend a district, regional or national training event. ONE point for each district or regional event attended. ONE point for each national event attended. Events may include classes, sessions, conferences, seminars, and camps. List each event and training received during current year.			
Date	Event Attended	Training Received	Points

<b>Continuing Education</b>		
Complete any LTA module or national camp. ONE point for each module completed. List each module completed during current year.		
Date	Module Completed	Points

(Minimum Requirement = 10 points for 2 year renewal period) Total Points \_\_\_\_\_